



# Organization and Advice

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## 1-What is Save Africa?

Save Africa is a project aimed at welcoming orphaned children and children whose families can not take care of them. The ages of these foster children are between 3 and 18 years.

## 2-What is the objective?

The intention is to cover the basic needs of these children, such as : food, health, education.....

When children reach the age of 18, they are tried to insert themselves into the system with an occupation or profession.

## 3-How is it the financed?

It is financed thanks to the contributions of different entitie, of anonymous people with resources and/or foreign or local volunteers.

## 4-Necessities analysis:

The orphanage located in Usa River, Arusha, Tanzania needs the following needs in the different fields:

<b>HYGIENE</b>	
<b>Material resources</b>	<b>Educational resources for staff</b>
Soap dispensers	Teaching of hygienic habits: daily cleaning, shower, washing teeth, washing hands before eating, daily change of clothes
Litter bins	Daily cleaning of the facilities.....
Toilet paper	
Cleaning supplies: brun, rags....	
Clothing replacement	
Bedding	
Hygiene food needs: food (budget), kitchen equipments, gas cooker/electricity, plates, cups, spoons, pots, fridge, oven, dishwasher machines, hot pots, flaks, homemade cooker, kitchen house, water filter.	

## SANITARY

Health resources	Educational resources for staff
First aid kit	Basic knowledge about medical emergencies, basic medical care and hygiene.
Individual record of personal data of each child that contains your medical record with vaccination card, diseases, allergies.....updated with regular visits to the doctor.	
Revision of water quality	
Review of possible sources of infection (pests, insects....)	
Provide a varied food as much as possible with local resources.	
Washing machine	
Soap, and ant-bacteria soap	
Toothbrush	
Blanket and sheets	
Mosquito nets	
Hair shaving machine	
Hard broom	
Soft broom	
Dust bins	
Laundry rooms	

## ED UCATION

Educational resources	Educational resources of teaching staff
Children's games	Update of pedagogical methods such as:
Didactic material	Dynamics of body expression and relaxation
Fungible material: pencils, rubber bands, colored pencils, cardboards..	Psychomotricity project
Informational media	Sex education project
Desk and chairs for pupils	Environmental education project
School bus	Garden and school farm project
Whiteboard/blackboard	Cooperative work project and group dynamics
Different kinds o books	Post-positive discipline project (no use of repressive techniques)
Sports equipments (football, netball, volley ball, gym equipments...)	Emotional education project.....
Laptops for staff	Changed of habits of the teaching staff: organization of children, supervision in free time, close attention.....
Photocopy machine	
Printer	
Binding machine	
Lamination machine	
Office table and chairs	
Programs computer	
First aid kit	
Exercises books	

<b>INFRASTRUCTURE</b>	
<b>Infrastructure resources</b>	
Toolbox for maintenance	
Revision and repair of doors and windows.	
Shoemaker placement	
Electrical installation review	
Enable a playground	
Enable a dining area	
Paint all facilities	
Improvement of bathroom facilities( toilets, paper cubes, extension of showers, heater, toilet supplies.....)	
Kitchen installation( fridge , taps, cooking fires....)	
Revision of beds , mattresses and cabinets	
Renovation of the mobility of the classrooms	
Replacement of blankets, sheets and towels	
Water installation in the building	
Boys and girls hostel	
Water supply	
Electricity supply	
Hall (for school purposes)	
Fire extinguisher	
Generator (emergency power)	
Solar power (emergency power)	
Water tanks	
Water supply motor (in tanks for emergency)	
Land for sports groups	
Toilets room	
Canteen	
Outside area: clothes hangers, benches, repair of playgrounds, enable access door to the annex field , extension and improvement of the garden)	

<b>FARM AND ORCHARD SCHOOL</b>	
<b>General resources</b>	<b>Resources of staff</b>
Gardening material: sprinkler, wheelbarrow seeds	Training in orchard and agriculture
	Garden maintenance
	Animal care

## **ECONOMY**

### **Economic resources**

Personal of:	<ul style="list-style-type: none"><li>- Management and advice to the manager; resource management.</li><li>- Transparency and update of economic management of the project</li></ul>
Finance means:	<ul style="list-style-type: none"><li>- Sponsorships</li><li>- Donations</li><li>- Specific campaigns</li><li>- Crowd funding</li><li>- Teaming</li><li>- Local and foreign subsidies</li><li>- Search of patronage</li></ul>
Others:	<ul style="list-style-type: none"><li>- Staff and social worker salary</li><li>- Volunteers house</li><li>- Volunteers car of transport</li><li>- Water bill</li><li>- Electricity bill</li><li>- Gas bill</li><li>- Emergency fund (money)</li><li>- Agriculture fund (live stocking)</li><li>- Rent of house</li></ul>

## **DIFFUSION AND COMMUNICATION**

### **OBJECTS**

- Create facebook page
- Volunteer program
- Advertise in the media: posters, radio, television, internet
- Maintenance of the website

<b>VOLUNTEER PROGRAM</b>	
<b>OBJECTS</b>	
	- Staff for the reception of volunteers in situ
	- Staff for collecting applications and projects
	- Organization of volunteers
	- Collaboration of the volunteers in the foster home
	- Provision of food and schedules of activities in the host house
<b>VOLUNTEER PROGRAM</b>	
	You should follow the following process
	-Needs of the project
	-Candidate with a profile adapted to this need
	-Presentation of your project
	-Approval of it
	-Confirmation of dates and resources
	-At the end present the memory of the volunteer and file.

## **5-OBSERVATIONS**

A distribution of functions is necessary in the different areas.

Extension of maintenance staff, kitchen, laundry and cleaning, teachers, personnel in charge of material resources...etc.

Search of local volunteer personnel for the distribution of different functions such as: computer maintenance for the website, doctors, managers, lawyers, carpenters, plumbers, farmers .....